

Breakdown of cleanup activities

Cleaning equipment should be performed daily.

Carpet spotting	<ul style="list-style-type: none">• Without popcorns or trash.• Wall carpet must be clean and "burn" in the areas that are frayed to avoid any further damage.• No spills.• No visible staining.• There should not be any detached or frayed carpets both on the floor (including steps) and the wall.
Dustbins	<ul style="list-style-type: none">• Not chipped, broken or scratched.• Inside bag, well tucked and steady. Completely clean inside.• No bad smell. In that case it should be cleaned daily.• Without liquids inside (under the trash bag).• Sanitizing of dustbins.
Audi doors	<ul style="list-style-type: none">• In good conditions, well painted, without scratches or bumps.• Correctly functioning for its use.• Dust frames, frames, corners and breaks should be clean and without dust.
Exit doors	<ul style="list-style-type: none">• Completely clean under the door and in the corners.• Proper functioning, easily open and stays in position. The same should happen when it closes.• Not broken. Door glasses should be clean.• Panic bars and door arms operating.• Doors should be clean in all areas; in the front, behind and underneath.
Walls & ceilings	<ul style="list-style-type: none">• Clean and scratch free.• Clean without stains, staples, tape or glue.• Without any spilled liquid.• Lights and fixtures to be clean and free of any dead mosquitoes.
Glow signs	<ul style="list-style-type: none">• Lighted exit signaling, without scratches nor broken.• Lighted emergency signaling (where applies) without scratches nor broken.• Lighted evacuation route and extinguisher without scratches nor broken.• Hydrant's signaling without scratches nor broken. With complete glass.• Access signaling complete and lighted (when applies) and dust free.
Exit corridor	<ul style="list-style-type: none">• Panic bars and door arms operating.• Doors should be clean in all areas; in the front, behind and underneath.• It should be free of any material that is blocking the corridor, floor and walls should be clean.
Step light & row numbers	<ul style="list-style-type: none">• Should be clean and evenly lit with no dust accumulation at the corners.• Row no. to be clean and visible to the patrons.• Be well lit and without any scratches.
Chair cup holders	<ul style="list-style-type: none">• Clean inside and out.
Wall carpet / drape	<ul style="list-style-type: none">• Wall carpet must be clean and "burn" in the areas that are frayed to avoid any further damage.
Podiums	<ul style="list-style-type: none">• Clean, not broken, organised and not having any extra unwanted material.
Speakers & dimmers	<ul style="list-style-type: none">• Dimmers and speakers should be clean, dust free and no broken.• Everything clean behind the screen.• No personal or cleaning objects behind the screen.
Under chairs & chair backs	<ul style="list-style-type: none">• Without popcorns or trash.• No spills.• Drink holders clean, without any type of stains. Always have armrest in good conditions.• Elbow pads, bases and support should not be loose and operate correctly.• Base, backrest and all seat without any stains.• Without stains (cheese, soda, candy, gums, etc.)• Dust cover and between the seats should be clean, dust free and without stains.

Vinyl mopping	<ul style="list-style-type: none">• Clean under the seats and in the hallways.• Without stains, gum or glue.• Complete. There should not miss any piece in any part of the theatre.• Without any wear and tear.
Curtains	<ul style="list-style-type: none">• Clean and dust free.• Completely stretched and without any rupture.• There should not be any object behind the curtains.
Emergency lamps	<ul style="list-style-type: none">• Clean and perfectly functioning. Perform tests should be done.
Carpet Vacuuming	<ul style="list-style-type: none">• The entire carpet area needs to be vacuumed daily to keep it free from accumulation of dust and dirt.
Carpet Vacuuming	<ul style="list-style-type: none">• The entire carpet area needs to be vacuumed daily to keep it free from accumulation of dust and dirt.
Soda Glass Holder	<ul style="list-style-type: none">• To be cleaned with multisurface cleaner and blue microfiber cloth. Check cup holder with torch, it should be free of stains.