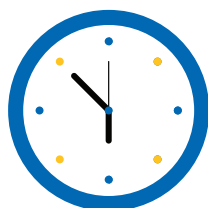


	<b>ACTIVITIES</b>	<b>SUPERVISOR P&amp;S</b>	<b>OPERATORS P&amp;S</b>
<b>Maintenance and Cleaning</b>	Maintenance of projectors Type A.	●	●
	Maintenance of projectors Type B.	●	
	Support with the maintenance of projectors Type C.	●	
	Maintenance of other P&S equipment (Server, Amplifiers, Processor).	●	
	Daily cleanliness of the equipment, windows and the projection area.		●
<b>Content Management</b>	Reception and ingest of content (HD´s and trailers).	●	●
	Review, download and ingest advertising and Back Ground Music.	●	●
	Review validity and ingest the KDM´s.	●	●
	Set and test playlists (advertising and changes in the programming).	●	●
	Content debugging at the TMS and servers.	●	
<b>Operation and Assurance of Quality</b>	Assurance of the correct functioning of the P&S equipments (regular calibrations).	●	
	Verify the correct start of the show.	●	●
	Communication with the NOC in case of difficulties.	●	●
	Screen light measurement.	●	
	Light bulbs changes.	●	●
<b>Administrative Activities and Training</b>	Reception and administration of spare parts and supplies.	●	●
	Return the damaged parts and handle any warranties.	●	
	Meetings convened by Management.	●	
	Upgrading and monitoring work orders at Máximo.	●	
	Training sessions and evaluations (own and for operators or administrative staff).	●	●

\*These activities are enunciative but nor limitative and may vary according to the operation of each site.



### **P&S Supervisor Schedule**

- a) Days to perform maintenance B--> 5 hours before the start of the first show.
- b) Days when no maintenance B is performed--> 2 hours before the start of the first show.

### **P&S Operator Schedule**

Everytime that there is not a P&S Supervisor due to schedule, breaks or vacations, it should be covered at least by one P&S operator, properly trained to execute the correspondent activities.