Concessions Closing Checklist

| Week: | |
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| C:1 | |



| Particulars Read & update log book Turn off the kettles, griller, nachos warmers and fridge | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Month: |
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| | | | | | | | , | - Monni. |
| Turn off the kettles, griller, nachos warmers and fridge | | | | | | | | |
| | | | | | | | | |
| Turn off the LCD and signages | | | | | | | | |
| Gather all the tensile barriers | | | | | | | | |
| Turn off all the POS/printers | | | | | | | | |
| Remove the syrup canisters | | | | | | | | |
| All nozzles should be cleaned & left soaking in water | | | | | | | | |
| All canister should be organized and stacked properly | | | | | | | | |
| Emptied canisters placed back in storage areas | | | | | | | | |
| Cleaning and scrubbing of superchiller room | | | | | | | | |
| All the drawers should be cleaned and organized properly | | | | | | | | |
| Ice bins/containers needs to be emptied and cleaned | | | | | | | | |
| lce scooper cleaned | | | | | | | | |
| Cobra tower nozzles removed and cleaned & left soaking in water | | | | | | | | |
| Flush the drain line with hot water | | | | | | | | |
| Cobra drain tray cleaned | | | | | | | | |
| All utensils washed and organized properly | | | | | | | | |
| Bread warmers cleaned and dried up | | | | | | | | |
| Griller cleaned and dried up | | | | | | | | |
| Nachos warmers cleaned | | | | | | | | |
| Cheesy dip dispenser cleaned and pumped properly | | | | | | | | |
| Left over popcorn kernels thrown out. | | | | | | | | |
| Seasoning pans and spoons washed and dried up | | | | | | | | |
| Raw corns shifted to one container | | | | | | | | |
| Raw corn containers cleaned and dried up | | | | | | | | |
| Oil containers cleaned and dried up | | | | | | | | |
| Kettle cleaned | | | | | | | | |
| Kettle top and glass are cleaned properly | | | | | | | | |
| Condiment station emptied and dried up | | | | | | | | |
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Concessions Closing Checklist

| Week: | |
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| Site: | |
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| Sr. No | Particulars | Fri | Sat | Sun | Mon | Tue | Wed | Thu | Month: |
|--------|---|-----|-----|-----|-----|-----|-----|-----|--------|
| 30 | All sauces shifted in plastic containers and organized in refrigerators | | | | | | | | |
| 31 | All vegetables and sauce containers cleaned and organized | | | | | | | | |
| 32 | All sauce pumps cleaned and organized | | | | | | | | |
| 33 | Counter top cleaned and sanitized properly | | | | | | | | |
| 34 | All wastages entered in wastage registers | | | | | | | | |
| 35 | Inventory done and checked | | | | | | | | |
| 36 | Floor cleaned and scrubbed | | | | | | | | |
| 37 | All disposables disposed of | | | | | | | | |
| 38 | All refrigerators cleaned and wiped down | | | | | | | | |
| 39 | Trashcans are cleaned, emptied, and organized properly | | | | | | | | |
| 40 | Tubs used for cleaning the kettles are cleaned and organized | | | | | | | | |
| 41 | Keys given back to management | | | | | | | | |
| 42 | All back areas are cleaned & organized | | | | | | | | |
| 43 | Glass dispensers and lid container cleaned properly | | | | | | | | |
| 44 | Cash register, POS, all machines switched off | | | | | | | | |
| 45 | Cleaning and sanitization material available | | | | | | | | |

Week:

| Supervisor's Signatures | Manager Authorization | GM Initial |
|-------------------------|-----------------------|------------|

