Lobby

MOD Signature: Time: MOD Signature: Time: MOD Signature: Time: Month:

Manager Authorization:

GM Initial:



	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Week		Floors Condiments station Glass entrance All signages LCD Pillars All sofas All chairs & tables Standee's Back areas Celling AC grills MOD Signature: Time:	Floors Condiments station Class entrance All signages LCD Pillars All sofas All chairs & tables Standee's Lights & fixtures Back areas MOD Signature: Time:	Floors Condiments station Glass entrance All signages LCD Pillars All sofas All chairs & tables Standee's Back areas Door grills MOD Signature: Time:	Floors Condiments station Glass entrance All signages LCD Pillars All sofas All chairs & tables Standee's Lights & fixtures Back areas MOD Signature: Time:	Floors Condiments station Glass entrance All signages LCD Pillars All sofas All chairs & tables Standee's Back areas Ceiting AC grills MOD Signature: Time:	Floors Condiments station Glass entrance All signages LCD Pillars All sofas All chairs & tables Standee's Lights & fixtures Back areas MOD Signature: Time:
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MOD Signature: Time:

Breakdown of cleanup activities



Clean floors	 Clean and stain free (no gum, etc.) Free from any object obstructing the passage.
Condiments station	 Clean inside and out (should be sanitized). Clean siphons. Butter dish withous grease both inside and out (also check siphon). Clean drawers. Trash can should be clean and have a black bag.
Glass entrance	 Clean glass without any stains, scratches or marks. Entrance to have a 3M Mat.
All signages	 Lighted exit signaling, without scratches nor broken. Lighted emergency signaling (where applies) without scratches nor broken. Lighted evacuation route and extinguisher without scratches nor broken. Hydrant's signaling without scratches nor broken. With complete glass. Access signaling complete and lighted (when applies) and dust free.
LCD	Same as BO.
Pillars	Clean and without any marks of tapes, scratches or grease.
All sofas	 Validate that the bar is clean in corners and bottoms. Clean popcorn warmers.
All chairs & tables	 Clean ice fridges, without frost. Clean drawers, inside doors and corners. Clean counterbar, underneath equipment and corners (without dust and leftovers).
Standee's	 Clean and upright. Not falling and not resting against the wall or pillars.
Lights & fixtures	Clean, dust & bug free.
Back areas	 Clean, organized. No unwanted material lying in the back areas. No garbage disposed/left over in the back areas.
Ceiling AC grills	The ceiling should be clean without stains, dust or grease (also check panels and drywall).

